

## **Nepal Water for Health (NEWAH)**

### **Headquarters, Lohasal Kathmandu**

## **Invitation for Sealed Tender for Procurement of Motorbike**

**(Re-advertisement date of publication: 31<sup>st</sup> March 2023)**

NEWAH is one of the country's leading NGO in the water supply, sanitation, and hygiene promotion (WASH) sector. Established in 1992, NEWAH is dedicated to helping poor, underserved communities obtain access to WASH facilities irrespective of gender, caste, class, and belief. Its vision is that of a prosperous and harmonious Nepal where every citizen is able to realize their right to safe drinking water, basic hygiene, and sanitation. In the past 30 years, it has served about 2.2 million people through 2,538 projects (by July 2021) ranging from safe and affordable drinking water supply to community-led total sanitation (CLTS), health and nutrition, menstrual hygiene management, 3R (recharge, retention, and re-use of groundwater and rainwater), climate change adaptation, and disaster response and rehabilitation.

NEWAH invites sealed tender from the eligible suppliers for the supply and delivery of motorbike. The requirement and technical specification are summarized below

<b>SN</b>	<b>Description</b>	<b>Quantity</b>	<b>Delivery Time Line &amp; Place</b>
1	Motorbike	3 nos	20 days from the date of purchase order issue to NEWAH, HQ Lohasal Kathmandu

1. The detail ToR with technical specification and self-declaration form and tender price documents can be downloaded from <http://newah.org.np/notice>.
2. Hard copy of sealed Tender with legal documents of supplier (Firm/Company registration, VAT registration, Tax clearance of FY2078/79) must be submitted within 17.00 hours on 6<sup>th</sup> April 2023. Documents received after this deadline shall not be accepted.
3. The signed copy of tender must be submitted in a sealed envelope to



The Procurement Committee,  
Nepal Water for Health  
(NEWAH), Lohasal,  
Kathmandu

4. Tender shall be opened in the presence of bidder's representatives on 11.00 hours 7<sup>th</sup> April 2023 in the premises of NEWAH office.
5. NEWAH reserves the right to accept or reject wholly or partially any or all bids without assigning any reasons whatsoever.

Nepal Water for Health (NEWAH)

Headquarters, Kathmandu

**Terms of Reference (ToR) for Supply of " Motorbike "**

**A. Request for Sealed Tender**

1. Nepal Water for Health (NEWAH) requests for sealed tender for supply of Motorbike for the delivery as per terms and conditions mentioned in this ToR.
2. The sealed Tender should be submitted on or before **17:00 hours, on 6<sup>th</sup> April 2023**. The documents received after this deadline shall not be accepted.
3. The signed hard copy of sealed tender and others legal documents (Firm/Company registration, VAT registration, Tax clearance of FY 2078/79) has to be submitted in a sealed envelope marked with Bid submission for supply **Motorbike**

and addressed to:

**The Procurement Committee**

**Nepal Water for Health (NEWAH),**

**Headquarters, Lohasal, Kathmandu**

4. Electronic copy shall not be accepted.
5. Sealed tender documents will be opened in the presence of bidders' representative having authorized letter from respective *bidder*. The tender documents shall be opened at **11.00 hours on, 7<sup>th</sup> April 2023**.

**B. Scope of work and Important Information to bidders**

**Scope of work:**

Bidder shall submit the sealed tender for supply of **Motorbike** as per as per specification mentioned in below **Annex A**.

**Following are the important information to bidders:**

1. The bidder shall be responsible for supplying the requited quantities
2. The bidder shall submit the tender document/pricelist TOR including brochure of supplying motorbike
3. The bidder shall be responsible to supply the motorbike as per initial purchase order.
4. The bidder shall quote the unit rates both in figures and words and total amount in figures only as per attached in the tender /bid document. The rate should be quoted excluding VAT.
5. If the bidding amount has a discrepancy between the amounts in figures and in words, the amount in words shall govern; and a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall

govern unless in the opinion of NEWAH there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line-item total as quoted shall govern, and the unit rate shall be corrected. If there is difference in grand total provided in bid and individual line total, the total of individual line-item total shall govern.

6. While writing rates, the bidder shall not be allowed to use correcting fluid or other erasing materials; neither the bidder shall be allowed to over write the quoted rates. It may result into rejection of sealed tender document. In the rates, the bidder is to simply cross the rates and shall re-write the rates and shall bear the initials of authorized signatories.
7. Prices shall be quoted in Nepalese Rupees (NPR) and payment shall be made in the same currency.
8. The uncompleted tender shall not be further processed.
9. Motorbike should be delivered by 20 days from placement date of purchase order or as specified by NEWAH.
10. If bidder fails to supply in line with terms and conditions of contract agreement entered with NEWAH, then NEWAH procurement authority may levy penalty NPR 1,000 per day or 0.25% of remaining value of supply whichever is higher.
11. Inability to adhere terms of supply shall result in cancellation of the Contract Award, upon which the Contract shall then be awarded to the next successive successful Bidder.
12. Validity of the quoted price shall remain up after contract up to the delivery period of the motorbike.
13. If any defect found in delivered material and traced, then same material(s) shall be replaced completely at suppliers' own cost including the transportation cost from and to the project site.
14. Any other additional services that can be provided by the bidder needs to be clearly mentioned in the covering letter.
15. NEWAH reserves the right to accept or reject any tender document(s) or split without assigning any reason whatsoever.

### **C. Specification**

The bidder shall supply Motorbike as below mentioned and specification(s) as Annex A

The purpose of the Technical Specifications (TS) is to define the technical characteristics of the Goods and Related Services required by the Purchaser. The TS, as a part of the schedule of Requirements (SR), constitute a Contract document and are, therefore, a part of the Contract. The Purchaser must prepare the TS and include them as a part of the Procurement Document, as applicable to each Contract.

**Annex-A: Technical Specifications of Motorbike**

S.N.	Particulars	Requirements	Remarks
1	General	Dirt Bike suitable for rough terrain in Nepal at an altitude up to 2000 meter and in ambient temperature -5 to 50 degree centigrade. Having kerb weight minimum 125kg and shall have seating capacity for at least 2	
2	Engine	4-Stroke, 200 $\pm$ 5%CC, Petrol engine, developing Maximum rated power output not less than 15ps at governed RPM, Torque not less than 12.5 NM, shall fully equipped with accessories for efficient full load operation of the Motorcycle.	
3	Gauges	To include speedometer, fuel etc. as necessary for efficient operation and maintenance.	
4	Transmission	Manual shift at least 4 speed constant mesh.	
5	Ground clearance	High Ground clearance preferred, minimum 200 mm. Wheel base: Not Less than 1350mm	
6	Suspension	Telescopic /Swing arm	
7	Starting	Self-starter /Kick starter	
8	Brakes	Dual	
9	Essential accessories	1. Head light, tail and rear light 2. Turn signals 3. Speedometer 4. Two rear view mirror 5. Safety lock for steering	
10	Fuel tank capacity	Minimum 13 liter	

**FMR-23-SDF**

## **NEPAL WATER FOR HEALTH (NEWAH)**

**Headquarters, Lohasal, Kathmandu**

### **Self-Declaration for submission of Tender for the supply and delivery of Motorbike**

**Nepal Water for Health (NEWAH)**

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**Nepal**

**Dear Sir / Madam**

We hereby declare that we are legally eligible to participate in the procurement process of goods and services. We have not been penalized from any entity in our business during last three years and we do not have any conflict of interest in the said assignment.

**In this category, we also confirm that we:**

- Have not submitted Tender in partnership or association with any other suppliers.
- Do not have any personal or financial interest with any staff member at NEWAH.
- Have not been engaged or associated with any kind of terrorism act.
- Have not enforced child labour.
- Endeavor to use local/national human and material resources as far as practical.

**Signature:**

**Name:**

**Designation:**

**For and on behalf of:**



**Tender form for the supply of Motorbike  
FY 2022-2023**

SN	Items/ Description	Unit	Motorbike Model/Brand	Specification	Total Required quantities	Rate per unit in figure (Excluding VAT)	Rate per unit in words (Excluding VAT)	Total Amount (Rs) In Figure
1	Motorbike	No			3			
2	VAT amount 13 %							
3	Grand Total Amount Including VAT (Rs)							

Company

Name:

Authorized person

Name:

Designation

Sign:

Stamp:

Date: